

## Architects Declare recruitment: new Steering Group members

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Architects Declare seeks suitable applicants from among signatory practices to join the Steering Group.

**Deadline for applications: 28th January 2022**

### STEERING GROUP JOB DESCRIPTION

#### Introduction

Architects Declare is a growing network of architectural practices committed to addressing the climate and biodiversity emergency. Over 1,190 UK architectural practices have signed [our declaration](#) since we launched in 2019, with over 7,000 signatories globally across 28 countries under Built Environment Declares.

Signatories have committed to radical reappraisal of their working practices in order to meet society's needs without breaching planetary boundaries. To support this self-motivated and self-regulating process, AD has a programme of activities to engage and help architects with their response.

We have vacancies on [our Steering Group](#) and are keen to recruit new members reflecting the diversity of signatory practices as we develop AD's programme.

New members will contribute to the full range of the Steering Group's discussions and decisions, and will also bring specific areas of expertise. **We are seeking individuals with expertise in any of the following:**

- **financial management**
- **fundraising**
- **communications and social media.**

#### What is involved?

The Steering Group, supported by a part-time manager, delivers the UK Architects Declare mission through:

- Engaging architectural practices:  
We raise awareness through our website, newsletter, social media and events, grow the number of signatories and seek system-level change.
- Collaborating with others:  
We work with others within the sector, including the RIBA, ACAN and others, to develop consistent messages and meaningful support for architects.
- Lobbying government:  
We campaign on national issues such as the recent Part L consultation.
- Organising events:  
We encourage knowledge-sharing between practices, e.g. through AD's national event, partnering with others, and facilitating regional AD events.
- Developing guidance:  
We have published the new AD Practice Guide to support our signatories in practical actions to address the climate and biodiversity emergency.
- Raising funds to develop our programme:  
We seek support from our signatories through requests for annual financial contributions and charges or donations for some of our events.
- Supporting international meetings and outreach:  
We work internationally with our Built Environment Declares partners and host regular meetings from the global network to share activities and ideas.

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### **Why we are recruiting now?**

As the scope and reach of Architects Declare has grown, so has the work needed to plan and deliver our activities and support signatories. We have recently:

- Expanded the Steering Group, further building our collective expertise and knowledge of climate and biodiversity issues.
- Recruited a part-time manager to support delivery of our programme.
- Moved from fortnightly to four-weekly Steering Group meetings via Zoom.
- Established small subgroups within the Steering Group, which also meet every four weeks (between the full meetings) to focus on priority activities (see 'Steering Group member commitment' below).
- Begun exploring the potential for AD to become a formal entity (e.g. registered Charity, Community Interest Company or other).

### **What we are looking for?**

As well as a shared passion for helping architects to address our climate and biodiversity emergency and a commitment to contribute to Steering Group and subgroup meetings (see below), we are seeking individuals with expertise to contribute in any of the following areas:

- financial management
- fundraising
- communications and social media.

Applicants might have gained this through previous professional experience in charity or voluntary sectors and/or their current role in an architectural practice.

We seek to represent the range of signatory practices' sizes and geographical locations. Recognising the lack of diversity in our built environment, we welcome applications from people who are currently under-represented, including better representation of Black and Asian people, gender, disability, and those with lived experience of socio-economic disadvantage.

### **What is the Steering Group member commitment?**

- This is a voluntary position, however, there is a preference that commitment is within the applicant's practice time.
- Steering Group members are committed to addressing the climate and biodiversity emergency and developing the capacity and capability for Architects Declare, rather than representing the interests of their practice.
- There is an expectation to attend regular Steering Group meetings and meetings of one of our subgroups (Group 1 AD Core Functions, Group 2 AD Support to Signatories, Group 3 AD Strategy for Change, Group 4 AD Advocacy). Meetings are usually online, but occasionally in person:
  - Full Steering Group: usually every 4 weeks on Friday (8.30-10.30am).
  - Groups 2, 3 & 4: usually every 4 weeks on Friday (8.30-10.30am), between the full meetings.
  - Group 1: usually at another time, to enable its members to also attend one of groups 2, 3 or 4 if they wish. NB: it is hoped that new Steering Group members will take part in Group 1.
- While this will vary with the nature of AD activities and specific projects over the year, the expectation is to commit 3-4 hours/week, including meetings.

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### What is the expected start date and membership term?

Start dates for early in 2022 will be agreed with the successful applicants.

We are in the process of formalising a membership term, but most Steering Group members serve a term of up to three years.

### What is the application process?

This is a two-stage process.

#### Stage 1:

Please email [hello@architectsdeclare.com](mailto:hello@architectsdeclare.com) **by 28th January 2022** with:

1. A 1-page CV
2. A completed copy of the table below, included within your email.

#### Stage 2:

Where shortlisted, you will be invited for an informal discussion with members of Steering Group.

<b>Full name</b>	
<b>Architecture practice/ company</b>	
<b>Job title</b>	
<b>Please list relevant qualifications/expertise/ additional roles</b>	
<b>300 word description of what knowledge/skills/ expertise you offer and your interest in Architects Declare</b>	